

Application Form

PART 1: BASIC DATA

TYPE OF EXPERIENCE	: <i>Citizenship</i>
TYPE OF GOVERNMENT	: <i>Cities between 50,000 and 250,000 inhabitants</i>
TITLE OF THE EXPERIENCE	: <i>“Ormocanong Panagtambayayong: Grassroots Leaders as partners in Governance, transitioning from Beneficiary to Ownership Approach”</i>
NAME OF THE CITY OR REGION	: <i>Ormoc City, Leyte</i>
INHABITANTS OF THE CITY OR TERRITORY	: <i>230,998 as per the 2020 PSA Census</i>
COUNTRY	: <i>Philippines</i>
INSTITUTION PRESENTING THE CANDIDACY	: <i>City Government of Ormoc</i>
WEBSITE OF THE EXPERIENCE OR INSTITUTION	: <i>ormoc.gov.ph</i>
PROFILES IN SOCIAL NETWORKS OF THE EXPERIENCE OR THE INSTITUTION	: <i>Government</i>
START DATE OF THE EXPERIENCE	: <i>July 01, 2022</i>
END DATE OF EXPERIENCE	: <i>ONGOING</i>
BUDGET OF THE EXPERIENCE	: <i>N/A</i>
TYPE OF CANDIDACY	: <i>Innovation on an existing experience</i>
TYPE OF EXPERIENCE	: <ul style="list-style-type: none"> • <i>Participatory Budget</i> • <i>Participatory Planning</i> • <i>Standing Council</i> • <i>Workshop/meeting for diagnosis, monitoring, etc.</i> • <i>Public Hearing / Forum</i> • <i>Assemblies / Citizen Juries / Deliberation Spaces</i> • <i>E-Government / Open Government / Digital Platforms</i> • <i>Citizen Initiative</i>
OBJECTIVE OF THE EXPERIENCE	: <ul style="list-style-type: none"> • <i>Community Empowerment</i> • <i>To increase citizen’s rights in terms of political participation</i>

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- *To connect different tools of participation within a participatory democracy “ecosystem”*
- *To improve the effectiveness and efficiency of the mechanisms of participatory democracy*
- *To improve the quality of public decision-making through the mechanisms of participatory democracy*
- *To improve the evaluation and accountability of the mechanisms of participatory democracy*
- *To improve any public policy through the active participation of the public*

TERRITORIAL AREA

: *Local*

THEMATIC AREA

: *Governance, Education, Transport, Health, Security, Environment / Climate Change and/or Urban Agriculture, Civic Associations, grassroots, and new social movements, Local development, training/learning, Economy and/or finances, Legal regulations, Social inclusion*

SUSTAINABLE DEVELOPMENT GOALS (SDG) ASSOCIATED WITH THE PRACTICE

: *SDG 17 – Partnership for the Goals*

PART 2: DESCRIPTION OF THE EXPERIENCE

I. CONTEXT

Ormoc City is one of the fastest-growing economies in the Visayas area and serves as the center for commerce and industry in the Province of Leyte with an estimated 500 civil society organizations where 108 of which are accredited to the Ormoc City Government. Known for its rapid development and expansion of government services to proactively address pressing concerns of the Ormocanons, Ormoc City has been recognized as a recipient of multiple local, regional, national, and international awards for its best practices on good governance.

Ormoc City has been dubbed with many names, including, but not limited to: “City of Beautiful People”, “Events Capital of the Region”, “Sports Capital in Region VIII” and “Safest City in the Province”. Brimming with a vibrant history, Ormoc City is a living identity of “Filipino Resiliency”

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as it continues to innovatively progress despite being severely affected by Japanese Occupation during the second world war, and ravaged by several calamities throughout history given its susceptibility to natural hazards and extreme weather events.

As a city strategically surrounded by abundant sea and nature, Ormoc City's fertile soil paves the way for fishing and farming, allowing the Ormocanon life and business to flourish. Sugarcane, rice, wood crafts, corn, fish, coconut, abaca, coco handicrafts, vegetables, root crops, livestock, and the most famous "Queen Pineapple" serve as the City's major products.

While Ormoc City is a densely populated first-class independent component city comprised of 110 barangays, it is still part of the Fourth Congressional District of Leyte but is not subject to regulation from the Provincial Government of Leyte. Ormoc City establishes the standard of good governance in the region by providing platforms to co-create and innovate through the active participation of key institutions and civil society organizations as partners for change in the dynamics of progress and development.

II. PRECEDENTS

Prior to the innovation, most of the civil society groups were passive and they saw linkage with the government as opportunity to receive assistance, support and resources for their own good and benefit. Grassroots leaders were less accountable and lacks ownership of their organizations and those assistance they receive from government. They are far from realizing the good they can bring when they work and partner with the government sector.

On the other hand, the government sector also connects to the civil society organizations as compliance with national issuances. Accreditation processes were undertaken but existing legal framework is limited and fall short to transition accreditation to meaningful participation. After accreditation, many organizations ask on what was next and whether there is more to expect. Some organizations were elected to sit in the local special bodies but their entries were also not given importance. Since the elected Civil Society Organizations (CSO)

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representatives were not given training that will put them at a level when then could interact well with other policymakers, many of them ended up passive and did not participate in the deliberations. Some representatives were not able to sustain their interest in faithfully attending meetings of the local special bodies.

As there was no office in the executive department that coordinated all the accredited CSOs, coordination was not effectively carried out. There was lack of monitoring on the status of the accredited organizations. As simple as submission of annual reports and financial statements which were required by law were not enforced. Consultative meetings were not done and the local government also did not create venues where these organizations could interact and motivate one another to establish common ground and purpose for their accreditation. For many accredited organizations, the accreditation is just an act of securing the imprimatur of the local government of the legitimate existence of an organization.

While some of the accredited organizations were able to enjoy privileges of accreditation such as partnership projects, participated in major events and were invited in some forums and deliberations. However, there was absence of clear mechanism for their effective participation. Decisions were made mostly by local government on who might be given the chance to work with government.

III. OBJECTIVES OF THE EXPERIENCE

MOST IMPORTANT

1. TO IMPROVE EFFECTIVENESS & EFFICIENCY OF MECHANISMS OF PARTICIPATORY DEMOCRACY. The accreditation processes and elections of CSO Representatives to Local Special Bodies (LSBs) should facilitate the creation of voice from grassroots leaders and put them on equal voting powers similar to the functions of an elected representative and participate in decision-making processes to monitor, evaluate, plan, and review programs and policies of the government. A more effective mechanism would also help grassroots leaders realize and appreciate the process and sees themselves as partners of the government.

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2. TO IMPROVE QUALITY OF PUBLIC DECISION-MAKING THROUGH THE MECHANISMS OF PARTICIPATORY DEMOCRACY.

3. TO IMPROVE ANY PUBLIC POLICY THROUGH THE ACTIVE PARTICIPATION OF THE PUBLIC.

With the involvement of accredited CSOs in participatory governance, public input is considered and local policies become inclusive and more responsive to the needs of the grassroots communities.

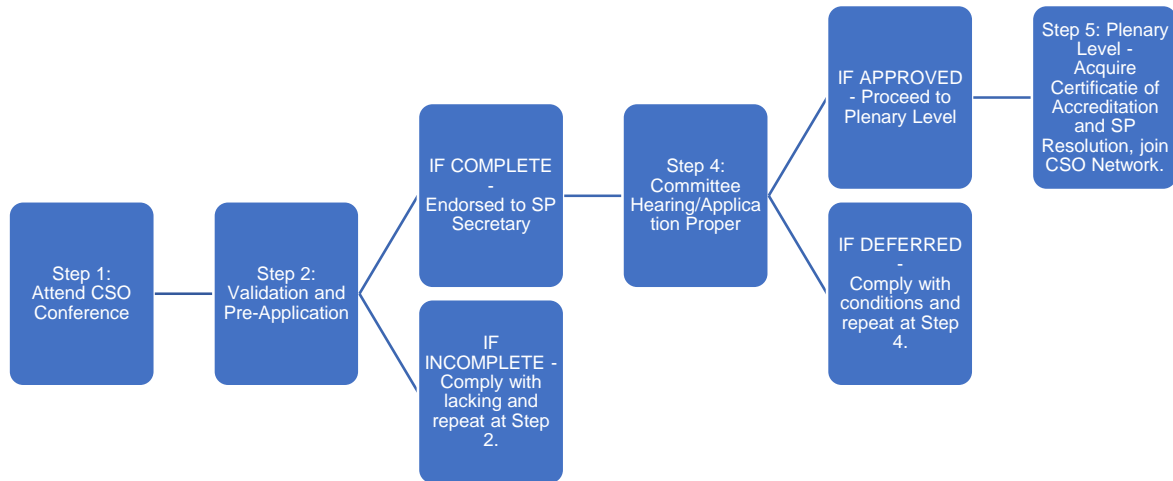
IV. METHODOLOGY

The process of involving grassroots leaders in the local special bodies of the Ormoc City Government would go through two phases, namely:

PHASE I: ACCREDITATION (July-October 2022)

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Figure 1: Flow chart on the Accreditation Process to the LGU.



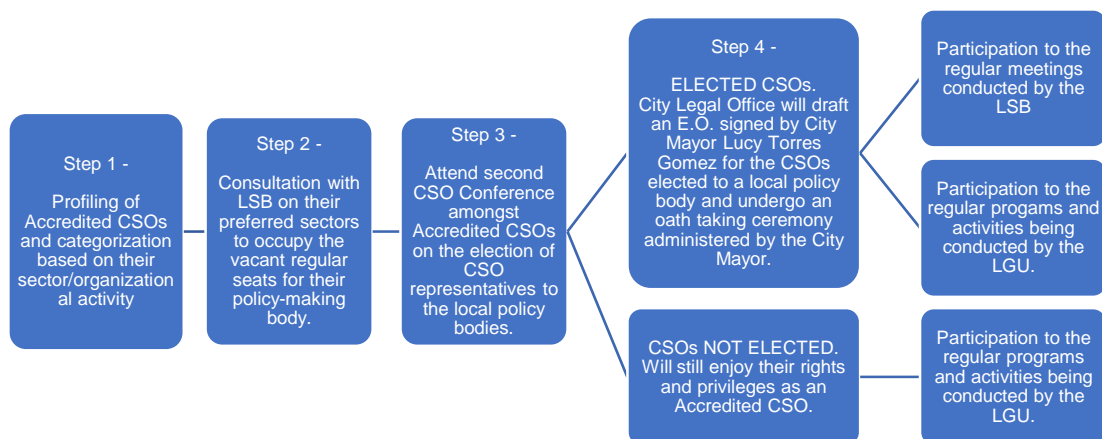
- 1.1. **CSO CONFERENCE.** The Office of the Majority Floor Leader (OMFL) hosts a gathering of CSOs in Ormoc City to inform them of the importance of acquiring accreditation from the LGU as well as discussing the process for both new and renewal applications. CSO refers to People’s Organizations (POs), Cooperatives, and Non-Government Organizations (NGOs) operating within the jurisdiction of Ormoc City.
- 1.2. **VALIDATION AND PRE-APPLICATION.** The call for accreditation is opened and CSOs shall secure application documents to be submitted to the OMFL for validation, once complete, will be endorsed to the Sangguniang Secretary for referral and inclusion in the Reference of Business (ROB) of the Sanggunian.
- 1.3. **COMMITTEE HEARING/APPLICATION PROPER.** The Committee on Cooperatives, Accreditation of CSOs, and People’s Participation will convene and invite the applicant CSO to appear at a hearing to screen the eligibility of their application for LGU accreditation. The officers of the CSO would attend to answer queries from the members of the Committee or from resource persons invited by the Committee.

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- 1.4. **PLENARY LEVEL.** Once approved at the committee level, the applicant organization is endorsed to the plenary for the passage of a resolution granting LGU-Accreditation to the CSO and awarding of a Certificate of Accreditation.
- 1.5. **CSO NETWORK.** After receiving their unique certification number, Accredited CSOs are linked to the Facebook Group Chat and Group Page for forums and updates.

PHASE II: ELECTION TO LOCAL SPECIAL BODIES (LSB) (November 2022)

Figure 2: Flow chart on the Election of CSOs.



- 2.1. **CATEGORIZATION.** The total number of Accredited CSOs is categorized and profiled based on their sector/organizational activity.
- 2.2. **CONSULTATION WITH SECRETARIAT.** OMFL communicates to each secretariat of the 15 local special bodies (LSBs) to determine and submit list of sectors that should be represented and to sit as members in the LSB.
- 2.3. **CSO CONFERENCE.** A second conference is organized to elect CSO representatives to the local special bodies. Oath-taking shall immediately follow the proclamation of winners.
- 2.4. **SUBMISSION TO DILG.** OMFL prepares the certificate of election and endorses to the DILG the results of the elections. The DILG formally conveys to the City

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Mayor the elected CSOs with a request for issuance of an Executive Order amending composition of LSBs to include the elected CSOs.

Accredited CSOs may enjoy their rights and privileges by initiating partnership activities/programs with all government offices and engage in meaningful dialogue as regular seating members of the LSBs.

V. INNOVATION

The experience is an innovation manifested in unique and productive methodologies and best practices which include the following:

1. **ADHERE TO STANDARDS OF ACCREDITATION HEARINGS.** Accreditation hearings will proceed when majority of the members of the Committee are present considering that committee decision is always collegial in process. Also, it is mandatory for President or Chairman of the applicant organization to appear except on meritorious ground and a legal instrument is exhibited to show authority of the one appearing. Other officers were also invited to interact with the Committee. It is important for the Committee to get to know the strengths and weaknesses of the organizations and also to ensure that fly-by-night organizations are avoided.

2. **PRESENCE OF RESOURCE PERSONS DURING COMMITTEE HEARINGS.** The Committee designates regular resource persons during accreditation hearings composed of City Planning and Development Office (CPDO), CSO Desk Officer, and City Legal Office (CLO) as these have direct interest in CSOs. Other Resource Persons were invited depending on the nature of the CSOs and these include:
 - a. City Agriculture Department (CAD)
 - b. Integrated Population Gender and Development Office (IPGDO)
 - c. City Social Welfare Department (CSWD)
 - d. Ormoc City Tourism Office (OCTO)
 - e. City Youth Development Office (CYDO)
 - f. Ormoc City Housing Office (OCHO)



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- g. Business Permits and Licensing Office (BPLO)
- h. Environment and Natural Resources Office (ENRO)
- i. Traffic Enforcement and Management (TEAM); and
- j. Ormoc City Cooperative Development (OCCDO)

The presence of resource persons made the accreditation hearings meaningful. They raised relevant questions and vouched or endorsed applicant organizations whom they have worked with.

3. PRESCRIBING TEMPLATES FOR APPLICATION LETTER, APPLICATION FORM, LIST OF MEMBERS, AND ACCOMPLISHMENT REPORT. To make the application process friendlier to the CSOs, the Committee secretariat devised templates/forms for submission. This was also very helpful to the Committee Members and Resource Persons as the template/forms made available pertinent information for accreditation.

4. COORDINATION WITH LOCAL SPECIAL BODIES (LSBs) TO DETERMINE THE PRIORITY SECTORS. In the past, the election of CSO representatives were simple. They were convened and appointed to sit in the CDC, School Board, and Health Board. The process was changed to ensure proper and effective representation. Letters were sent to 15 LSBs requesting submission of sectors they considered desirable, necessary or helpful in their policy deliberations. Below were the sectors requested:

No.	Local Special Bodies	Sector Representation Requested and No. of Seats	No. of Seats Open
1	City Development Council	Women (5 Seats), Sr Citizen (3), Urban Poor (3), Transport (2), Cooperative (6), Farmers (3), Fisherfolk (2), Solo parents (2), Youth/students (2), Workers in informal sector (2), Religious/Faith-based (2), Professional, Civic and other advocacy groups (9)	41
2	Local School Board	Cooperative (1), Youth/students (1), Professional, Civic and other advocacy groups (1)	3
3	Local Health Board	Women (1), Sr Citizen (1), Professional, Civic and other advocacy groups (1)	3
4	Peace & Order Council	Women (1), Youth/students (1), Religious/Faith-based(1), Civic and other advocacy groups (2)	5
5	HIV/AIDS Council	Women (1), Youth/students (1), Professional, Civic and other advocacy groups (2)	4
6	Anti-Drug Abuse Council	Women (1), Fisherfolk (1), Youth/students (1), Religious/Faith-based(1), Professional, Civic and other advocacy groups (1)	5

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7	Ormoc City DRRM Council	Women (1), Sr Citizen (1), Professional, Civic and other advocacy groups (2)	4
8	Ecological Solid Waste Management Board	Fisherfolk (1), Workers in informal sector (2)	3
9	Local Price Coordinating Council	Sr. Citizen (1), Fisherfolk (1), Professional, Civic and other advocacy groups (1)	3
10	Micro, Small, Medium Enterprises Development (MSMED) Council	Cooperative (1), Farmers (1), Professional, Civic and other advocacy groups (1)	3
11	City Council for Women	Women (1), Cooperative (1)	2
12	Technical Education and Skills Development Center Board	Women (1), Transport (1), Cooperative (1)	3
13	Disability Affairs Council	Youth/students (1), Professional, Civic and other advocacy groups (1)	3
14	Council for the Welfare of Children	Women (1), Professional, Civic and other advocacy groups (1)	3
15	City Livelihood Council	Women (1), Cooperative (1), Solo parents (1)	3

5. **MODIFIED ELECTION PROCESS.** The 2022 Elections of CSO Representatives were redesigned. On the basis of the information from the LSBs, the OMFL communicated with accredited CSOs and asked them to enlist which sectors they can represent best. On the day of the elections, they were then grouped according to sectors they can represent best and each sector grouping elected CSO representatives to the LSBs. For example, those organizations representing senior citizens elected CSO representatives to CDC, Health Board, DRRM Council and Price Coordinating Council. The results of the elections are noted below:

No.	LSB	Sector Rep.	Name of CSO
1	City Development Council (CDC)	Women	Exodus from Child Labor to Integration, Play, Socialization and Education (ECLIPSE) Inc.
			Manilinao Farmers Association (MAFA)
			Cabaon-an Community Farmers Association (CACFA)
			Tongonan Ormoc Women Workers Association (TOWWA)
			San Juan Nipa Shingle Makers Association (SJNSMA)
		Senior Citizen	Tambulid Vendors Association (TVA)
			Sabang-bao, Labrador, San Jose Farmers Association (SALASFA)
		HOA/Urban Poor	Cabulihan United Parents and Farmers Association (CUPFA)
			Barangay Dayhagan Small Farmers Association (BDASFA)
			Perpetual Help Multi-Purpose Cooperative (PHCCI-MPC) Tacloban
		Transport/TODA	Sabang, Valencia, Matica-a Transport Cooperative (SAVAMTCO)
			United Albuera Ormoc Transport Cooperative (UALOTRANSCO)
		Cooperative	LACASNA Farmer Irrigators Multi-purpose Cooperative (LACASNA)



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No.	LSB	Sector Rep.	Name of CSO
			Ormoc Terminal Vendors Credit Cooperative (OTVECCO)
			Margen Agrarian Reform Cooperative (MARCO)
			Ormoc Savers Agriculture Cooperative (OSACO)
			MARLIS Farmers Irrigators Service Cooperative (MARLIS FISCO)
			Kasanag Farmers Irrigators Multi-purpose Cooperative (KASANAG-FIMPCO)
		Farmers	Ormoc City Seed Growers Agriculture Cooperative (OCSGAC)
			Cabintan Livelihood Community Association (CALCOA)
			Ormoc-Kananga Leyte Farmers Federation (ORKALEFF)
			Sustainable Organic Farmers Association (SOFAOC)
			Association of Farmers in the Protected Area (AFPA)
		Fisherfolk	Dolores Farmers Association (DOLFA)
			New Naungan Fish Cage Operators & Fisherfolks Association (NEFCOFA)
		Solo Parents	Naungan San Juan Mangroves Planters Association (NSJMPA)
			Margen Piggery Farm Association (MAPIGFA)
		Workers in Informal Sector	Gaas Home Workers Association (GAHWA)
			Dayhagan United Small Farmers Association (DUSFA)
		Religious/Faith-Based	Cabintan Women Farmers Association (CWFA)
			Cabintan Local Producers Association (CALPA)
		Professional, Civic, and other Advocacy Groups (PCAG)	Occidental Leyte Bar Association (OLBA)
			Barangay Organization that will Guide Serve and Accommodate You (BOGSAY)
Faith Bamboo Native Products Workers Association (FBNPWA)			
Ormoc Chamber of Commerce & Industry Inc. (ORCHAM)			
Ormoc Animal Raisers Association (OARA)			
Naungan Fisherfolks association (NAFIAS)			
Goodland Tuba Winery and Vinegar Livelihood Association (GTWVLA)			
Mas-Green Eco-Waste Pickers Association (MEPA)			
Ormoc Federation of Sustainable Program Associations Incorporated (OFSPA)			
2	Local School Board	Cooperative	Ormoc Vendors Multi-purpose Cooperative (ORVEMPCO)
		PCAG	Philippine Institute of Certified Public Accountants (PICPA Ormoc City-Biliran Chapter)
3	Local Health Board	Cooperative	Manilinao Womens Crop Protection (MWCOPA)
		Senior Citizen	Upper Coob Libertad Farmers Association (UPCOLFA)
		PCAG	Barangay Health Workers (BHW)
4	Peace and Order Council	Women	Mas-in Farmers Organic Rainfed Association (MFORA)
		PCAG	Philippine Guardians Brotherhood, Inc. (PGBI) CPR RIMT Rapid Rescue Rider – Ormoc Chapter
5	HIV/AIDS Council	Women	Manilinao Farmers Association (MAFA)
		PCAG	Philippine Institute of Certified Public Accountants (PICPA Ormoc City-Biliran Chapter) Exodus from Child Labor to Integration, Play, Socialization and Education (ECLIPSE) Incorporated
6	Anti-drug Abuse Council	Women	Occidental Leyte Bar Association (OLBA)
		Fisherfolks	New Naungan Fish Cage Operators & Fisherfolks Association (NEFCOFA)
		Youth/Students	Ormoc Animal Raisers Association (OARA)
		Religious/Faith-Based	Tongonan Ormoc Women Workers Association (TOWWA)



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No.	LSB	Sector Rep.	Name of CSO
7	Ormoc City DRRM Council	PCAG	CPR RIMT Rapid Rescue Rider – Ormoc Chapter
		Women	Manilinao Farmers Association (MAFA)
		Senior Citizen	Cabaon-an Community Farmers Association (CACFA)
8	Ecological Solid Waste Management Board	PCAG	CPR RIMT Rapid Rescue Rider – Ormoc Chapter
		Workers in Informal Sector	Barangay Organization that will Guide Serve and Accommodate You (BOGSAY)
		Fisherfolks	Ormoc Terminal Vendors Credit Cooperative (OTVECCO)
9	Local Price Coordinating Council	Senior Citizen	Naungan San Juan Mangroves Planters Association (NSJMPA)
		Fisherfolks	Tambulid Vendors Association (TVA)
		PCAG	New Naungan Fish Cage Operators & Fisherfolks Association (NEFCOFA)
10	Micro, Small, Medium Enterprise Development (MSMED) Council	Cooperative	Ormoc Chamber of Commerce & Industry Inc. (ORCHAM)
		Farmers	Perpetual Help Multi-Purpose Cooperative (PHCCI-MPC) Tacloban
		PCAG	Ormoc Savers Agriculture Cooperative (OSACO)
11	Technical Education and Skills Dev't Center (TESDC) Board	Women	Philippine Institute of Certified Public Accountants (PICPA Ormoc City-Biliran Chapter)
		Cooperative	Cabulihan Women's Vendor Association (CWVA)
		Transport/TODA	KASAMMAVA Farmers Integrators Agriculture Cooperative
12	Disability Affairs Council	Youth/Students	Ormoc Liner Transport Cooperative (OLTC)
		PCAG	Philippine Guardians Brotherhood, Inc. (PGBI)
			Barangay Health Workers (BHW)
13	Council for the Welfare of Children	Women	Philippine Institute of Certified Public Accountants (PICPA Ormoc City-Biliran Chapter)
		PCAG	Cabintan Women Farmers Association (CWFA)
			Ormoc Federation of Sustainable Program Associations Incorporated (OFSPA)
14	City Livelihood Council	Women	Exodus from Child Labor to Integration, Play, Socialization and Education (ECLIPSE) Incorporated
		Cooperative	Tongonan Ormoc Women Workers Association (TOWWA)
		Solo Parents	Margen Agrarian Reform Cooperative (MARCO)
15	City Council for Women	Women	Margen Piggery Farm Association (MAPIGFA)
		Cooperative	Exodus from Child Labor to Integration, Play, Socialization and Education (ECLIPSE) Incorporated
			Occidental Leyte Bar Association (OLBA)

6. Creation of Facebook Group Chat and Group Page for the 108 accredited CSOs and key government agencies served as an important innovation and was appreciated by the CSOs. The Group Chat serve as a forum/avenue to: (1) create linking opportunities, (2) share timely updates, (3) report on the meetings attended by the CSOs, and (4) efficient medium to communicate requests, inquiries, and invitations. It even became a venue to greet anniversaries of the CSOs or congratulate those that received awards. It is realized that the forum also facilitated camaraderie and teamwork among the accredited CSOs.

VI. INCLUSION

The experience took into consideration inclusivity especially among the vulnerable and disadvantaged sectors of the community. More than sixty percent (60%) of the accredited organizations came from peoples organizations (POs) and community associations. The remaining 40% are non-government organizations and cooperatives. The POs accredited came from diverse groups and populations such as farmers, fishermen, contract workers, women, senior citizens, professionals, housing associations, urban poor, and others.

The OMFL sent letters to all government offices requesting their assistance in ensuring that all organizations interacting with their offices must be accredited. In addition, OMFL also conducted meetings with government offices that have most access with the vulnerable groups and could assist them in the application process. For example, meetings were done with City Youth Development Office (CYDO), Ormoc City Housing Office (OCHO), and City Social Welfare Department (CSWD). The meetings were fruitful because some of the applications indicated that they received the information and assistance from a government office they were collaborating.

The election guidelines were also redesigned to make sure that CSO representatives also reflected diversity and that vulnerable groups are given the opportunity to interact with policymakers. For example, the election guidelines prescribed that senior citizen, women and other sectors would also be represented in the LSBs. This innovation departed from the traditional practice of sending only farmers to the LSBs.

VII. COMMUNICATION

The OMFL employed various means of communication to reach the CSOs through the following:

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1. **TRADITIONAL APPROACH.** Notices and letters are delivered to the addresses of the presidents/chairpersons of the CSOs.
2. **USE OF EMAIL IN COMMUNICATION AND COORDINATION.** Communication Letters were scanned and also forwarded to the google or yahoo E-mail addresses of CSOs.
3. **FACEBOOK PAGE AND GROUP CHAT.** Scanned letters, notices and other documents were also uploaded in the Group Chat where queries and comments could immediately be made and OMFL could also respond and clarify.
4. **SMS MESSAGING.** Before the delivery of notices, the OMFL sends text messages to the recipient CSOs notifying them that a notice is to be delivered to their registered mailing address. This medium also facilitates confirmation of attendance during meetings.
5. **CALLS.** This is used for those unreachable via other channels of communication.

VIII. ARTICULATION WITH OTHER ACTORS

The OMFL took the lead in coordinating the actors. Regular meetings were conducted to ensure that actors are on board and no one is left behind in the innovation. The changes in the processes of accreditation and elections would not be successful without the cooperation of all involved. Below are the actors and their respective roles.

1. **CIVIL SOCIETY ORGANIZATIONS.** Champions for people's participation, partners in making programs and policies responsive. Force multipliers, Community mobilizers, and valuable resource consultants on policy making. There is progress in the desire to improve the environment for policy deliberations. There is a marked improvement in the attendance of CSOs to meetings of special bodies and they are visible in the government activities.
2. **LGU EXECUTIVE DEPARTMENT.** City Mayor's Office, City Planning & Development Office (CPDO), CSO Desk, and the government offices serving as secretariat of the

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local special bodies gave importance to the CSOs and ensure that they are properly notified of meetings and also ensure that they are able to participate in the discussions. It is observed that the CPDO improved its mechanisms to monitor CSO participation. Secretariats of the special bodies are now conscious of the presence of CSOs in their meetings. The City Mayor's Office had made it a practice to always include private sector representatives in all board, councils, executive committees and other bodies created.

3. **16TH SANGGUNIANG PANLUNGSOD.** With the improved processes in conducting accreditation, the City Council took the initiative to really institutionalize people's participation in the whole governance mechanisms of the City Government. At present, the City Council is already advancing the ordinance that would institutionalize partnership mechanisms between the local government and the CSOs through the creation of the People's council, the CSO Desk and mandating the participation in various processes such as budget authorization, planning, procurement of goods and services and others. The Ordinance also introduced the Civil Society Week, Annual CSO summit and the Outstanding CSO awards.

4. **DEPARTMENT OF INTERIOR AND LOCAL GOVERNMENT (DILG).** Passage of national policies/framework responsible for influencing local policies that encourage people participation through the accreditation of CSOs to the LGU and establishment of People's Council and CSO Desk.

5. **BARANGAY LOCAL GOVERNMENT UNIT.** Promoting participatory governance at the community level by conducting their own inventory of CSOs, enlisting CSOs in the barangay special bodies, and referring them to the LGU to acquire accreditation.

IX. EVALUATION

The following evaluation mechanisms are in place as cited in the following local and national policies:

1. **MONITORING OF CSO REPRESENTATIVES IN LOCAL SPECIAL BODIES.**

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Hence, the OMFL has devised a digital tool to monitor attendance of elected CSO representatives in the local special bodies by regularly coordinating with the secretariat of LSBs on their attendance during the conduct of their regular meetings. The regular feedbacking between the OMFL and the secretariat of the LSBs is important in determining the extent or progress in instituting people's participation. The CSO representatives are also encouraged to report and share to other CSOs via Facebook Group Chat the highlights of the meetings they attended.

2. **SUBMISSION OF ANNUAL REPORTORIAL REQUIREMENTS.**

Section 10 of the Ormoc City Ordinance No. 2014-009: Every accredited CSO shall make and submit to the SP thru the Committee an annual accomplishment report and financial statement of its affairs within six (6) months from the closing of its fiscal or calendar year, whichever is applicable, and in accordance with its established accounting practice. This submission will also help the Sanggunian monitor the status and progress of the various accredited CSOs.

3. **CONDUCT OF SURVEYS VIA GOOGLE FORM.**

OMFL provides a Google Form for CSOs to provide feedback on the activities/programs organized by the OMFL, in the absence of internet access, an evaluation sheet is distributed upon the conclusion of a program. The feedback gathered were synthesized and recommendations are noted and referred to appropriate offices.

4. **COMPLIANCE TO DILG REPORTORIAL REQUIREMENTS**

Department of Interior and Local Government (DILG) also requires local governments to submit regularly reports on activities or interaction with the CSOs. The information required by DILG also is an input to the monitoring of the progress of the program on people's participation.

X. IMPACTS AND RESULTS

1. Since the innovation of this experience, grassroots leaders have been highly expressive, highly participative in our local planning and development, monitoring and evaluation of projects in the City resulting to an inclusive participation towards good

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governance, and highly visible in the democratic processes in decisions that ensure results from intelligent discussions.

The seriousness of the Sanggunian in granting accreditation also challenged the CSOs to improve their organizations and rise up to the expectations of the City Government. To illustrate the seriousness, only 108 CSOs were granted accreditation and this is lower compared to the previous term when 128 CSOs were accredited. However, there are a good number of new applicants this term and of those who applied, 24 CSOs were deferred and still meeting the conditions set for them to be accredited.

Profile of CSOs						
Categorization	2019-2021 (3 years)	Deferred Accreditation Applicants	CSO Reps. In LSBs	July 2022-May 2023 (10 months)	Deferred Accreditation Applicants	CSO Reps. In LSBs
Non-government Organizations (NGOs)	24 NGOs	0 NGOs	40 CSOs appointed	18 NGOs	6 NGOs	51 CSOs elected
People Organizations (POs)	68 POs	0 POs		66 POs	18 POs	
Cooperatives (Coops)	36 COOPS	0 COOPS		24 COOPS	0 COOPS	
TOTAL NO. OF CSOs Accredited	128 CSOs			108 CSOs (Accreditation still ongoing)		

- 13 separate activities have been carried out since August 2022 organized by the LGU aimed at capacitating the CSOs.

No.	Name of Activity	Objectives of the Activity	Date of Activity	No. of CSO Pax
1	CSO Conference 2022	Briefing on the Accreditation Process	Aug. 17, 2022	214 CSOs
2	CSO Conference: SuperBarangay Merger	Campaign and Consultation with the CSOs affected by the SuperBarangay Merger program	Sept. 2, 2022	54 CSOs
3	Bantay Korupsyon program of DILG	Increase and deepen the understanding of CSOs on the quasi-judicial powers of the local sanggunian	Oct. 27, 2022	5 CSOs
4	CSO Conference: Election of CSO Rep to LSBs	Election of CSO Representatives to the Local Special Bodies	Nov. 4, 2022	89 CSOs
5	Oath-taking of Elected CSOs	Symbolic ceremony and administering of the oath-taking by the City Mayor to the 51 CSOs elected to local special bodies.	Nov. 17, 2022	51 CSOs
6	Regional Dagyaw Town Hall Capacity Development Training	Virtual Seminar/Workshop on the roles and responsibilities of CSOs as representatives to local special bodies	Dec. 9, 2022	51 CSOs
7	3As Assessment Activity of DILG	Evaluation mechanism to monitor the level of participation and capacity of	March 16, 2023	15 CSOs

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		CSOs since they were elected to local special bodies.		
8	Ormoc Dayyaw Town Hall Meeting	Provide a platform for dialogue, collaboration, and empowerment of CSOs to present their needs to be transformed into policy recommendations.	March 22, 2023	108 CSOs
9	Three (3) consecutive CSO Ordinance Meetings	Consultative meeting to draft and review the proposed Ormoc Panagtambayayong Ordinance`	March 27, 2023	15 CSOs
10	ORCHAM General Assembly, Catching up with the Regulators	Equip CSOs with formal training on Income Tax Filing as well as presentation of transparency reports on the City Treasurer's Office.	March 28, 2023	15 CSOs
11	Review of the LGUs Annual Investment Programs (AIP)	CSOs elected to the different Committees of the City Development Council are invited to review and evaluate the Budget/AIP of different Government Offices	April 27-May 1, 2023	25 CSOs
12	Food Packaging Training	Equip CSOs with a specialty in local food production with formal training on packaging training.	April 28, 2023	10 CSOs
13	SBCorp Regional Roadshow	Department of Trade and Industry invites accredited CSOs to promote their loan programs for MSMEs.	May 23, 2023	15 CSOs

These activities conducted made the CSOs happy and strengthened their desire and resolve to work with government and assist in implementing programs and projects. The government invested in the CSOs and the CSOs now increased their presence in various affairs of the government.

In fact, 41.6% of the Accredited CSOs that were unable to secure a membership seat to a local policy body have manifested their interest to become members should there be a vacancy or until the next election which is a healthy sign of participatory democracy.

3. The 108 Accredited CSOs included substantial number of vulnerable groups such as: (1) Women, (2) Senior Citizens (3) Persons with Disabilities (PWDs) (4) Homeowners Association (HOA) / Urban Poor (5) Transport/Tricycle Operators & Drivers Association (TODA) (6) Cooperatives (7) Farmers (8) Fisherfolk (9) Solo Parents (10) Youth and Students (11) Formal Workers (12) Migrant Workers (13) Workers in the Informal Sector (14) Religious/Faith Based (15) Civic and Other Advocacy Groups, and (16) Professional Groups, which are categorized into People's organizations (POs), Cooperatives, and NGOs. This purposeful mobilization of the vulnerable groups is strategic in terms of the desire of the government to make programs responsive but also in capacitating and empowering these groups by bringing them nearer to the

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policy arena where they can participate in shaping plans and programs designed for them.

- 4. Beneficiary-to-ownership approach.** A complete shift of mindset from being a beneficiary to a valuable partner that has a maximum sense of ownership in the implementation and evaluation of the programs and activities of the government.

There are 66 accredited CSOs under the category of People's Organization (PO) who are beneficiaries of grants/assistance, 34 of these POs (51.5%) have taken an active role as partners of the LGU by having been elected as CSO Representatives to LSBs which is an output of this approach. Accredited CSOs provided inputs in the creation, review, and implementation of ordinances concerning their sector such as Employment, Labor, COVID regulations, Transportation/Traffic Regulations, Sports, Education and Scholarship, Housing programs, and many more. They also provided inputs in the review, evaluation, and monitoring of the Annual Investment Plans (AIP) of all 40 government offices in Ormoc City to provide insights and recommendations on the quality and effectiveness of their programs.

PART 3. EXPERIENCE SUMMARY

Prior to the innovation, passivity is observed in the political landscape in Ormoc City. There is less interest among the civil society to participate in government affairs. At most, they see themselves as beneficiaries or as recipient and they would just wait for dole out assistance from government. On the other hand, the government failed to see the potentials and opportunities of engaging the people in government affairs. They saw the civil society as dispensable and their presence in policy deliberations less relevant.

The proponents of the innovation desires to strengthen the spirit of people's participation in the government affairs. Most important is to improve the effectiveness and efficiency of mechanisms for participatory democracy so that there is improvement in the quality of decision-making and public policy.

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Innovations were introduced to accomplish the objectives. The Sanggunian made changes in the conduct of accreditation hearings to impress upon applicants the seriousness in the process. There were efforts to make the application process easier for the organizations. Changes were also introduced in the election processes to make sure that there is matching civil society representatives with the thrusts of the local special bodies (LSBs). Proper coordination was done with LSBs to determine their priority sectors and these determination guided the conduct of elections.

Given that Ormoc City is a densely populated first-class independent component city comprised of 110 barangays surrounded by vibrant nature and history, we were able to profile and identify around 500 CSOs known to be operating in our beloved City. With this innovation, 108 CSOs were granted accreditation. This is lower than the previous term of 128 accreditations. However, we noted the number of new applicants and we also noted the 24 CSO applicants that were deferred.

The innovation has also facilitated the transition of **Beneficiary-to-Ownership approach**. Our grassroots leaders transitioned from the mindset of being beneficiaries to having a maximum sense of ownership in their role as partners in the push for progress and development in the City, participating in practices to review and evaluate the programs of the City resulting to informed-decisions and inclusive projects. The “Ormocanong Panagtambayayong: Grassroots Leaders as partners in Governance, transitioning from Beneficiary to Ownership Approach” is an important ingredient that increased the motivation of CSOs to take a proactive role in the community through participatory governance. With the platforms and channels in place, our CSOs are now able to engage in intelligent discussions and take part in the decision-making process of the Government as CSO Representatives elected into local special bodies.

The inclusion of CSOs in the decision-making process of the government demonstrates our commitment to participatory governance. As it is the prime responsibility of the government to ensure that there is involvement and/or participation of the people in government activities and undertakings for effective and efficient governance. The Ormoc City Government believes that proper representation of vulnerable sectors can only be done through the recognition of grassroots leaders and organized groups as partners for change. To accurately create policies

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that are responsive to the needs of the underrepresented groups, it is imperative that we empower their voices to better serve our constituents especially since there is a limit to what the Government can do and achieve alone.

As our City Mayor Lucy Torres Gomez would say, “Ormoc City needs hardworking CSOs that are willing to partner with us in our push for progress and development in the City.”

PART 4. ANNEXES

I. Photos of Activities



Application Form



CSO Conference 2022
(Local Chief Executive sharing her message to 214 CSOs)
August 17, 2022



CSO Conference: SuperBarangay Merger
(CSO Residing in downtown district reading campaign materials)
September 2, 2022



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IN CITIZEN
PARTICIPATION



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Bantay Korupsyon Program of DILG (Webinar)
(Selected CSOs specialized on Good Governance)
October 27, 2022



CSO Conference: Election of CSO Representatives
(LGU together with DILG-Region, and the CSOs vying for seats in LSBs)
November 4, 2022



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Oath-taking of Elected CSOs
(Elected CSO Representatives together with Elected Officials)
November 17, 2022



Regional Dagyaw Town Hall Capacity Dev't Training (Webinar)
(CSO Representatives from DRRM Council)
December 9, 2022



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**After-Activity Assessment (3As) of DILG
(CSO Representatives of different LSBs)
March 16, 2023**



**Ormoc City Dagyaw Town Hall Meeting
(All Accredited CSOs attend to recommend policies on Transportation)
March 22, 2023**



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PARTICIPATION**



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Committee Meeting to draft CSO Ordinance together with LGU and CSOs
(Policy making with different CSO Reps. From various vulnerable sectors)
February 2, 2023 | February 22, 2023 | March 27, 2023



ORCHAM General Assembly : Catching up with the Regulators
(Accredited CSOs learning on gov't finance processes)
March 28, 2023



Application Form



**Accredited CSO organize LGU-partnered activity focusing on animal welfare, rights, and opportunities at SM Mall
April 15, 2023**



**Accredited CSO lobby to the Local Chief Executive the passage of an ordinance making Pet Chips mandatory to all pet owners
April 15, 2023**



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Government Intervention: Visitation of applicant CSOs which was deferred to assist them in complying the conditions set by the Committee
April 20, 2023



Review of the LGUs Annual Investment Programs (AIP)
April 27-May 1, 2023



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For confirmation and any concerns, please contact: Ms. Cheryl Gallo - 0946 935 197

Food Packaging Training
 April 28, 2023



Accredited CSO awarded as Outstanding Farmer Association during the VSU UGMAD Awards
 April 28, 2023



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**Ormoc CSOs represent Child & Youth Sector in the Regional Sectoral Assemblies Multi-sectoral Consultation on National Anti-Poverty Action Agenda (N3A)
May 3-4, 2023**



**Accredited CSOs appointed into the Protected Area Management Board (PAMB)
May 3, 2023**



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Accredited CSO specializing in disaster management serve as force multiplier in a level 2 fire alarm hit neighborhood at Villaba, Leyte
May 2, 2023



SBCorp Regional Roadshow
May 23, 2023



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Conduct of Face-to-Face Accreditation Hearings at the Sangguniang Panlungsod Session Hall
July 01, 2022 - present

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II. List of Accredited CSOs

Civil Society Organization Database (2022-present) as of May 30, 2023				
No.	Name of CSO	National Agency	Sector	Date of Accreditation
1	Agribusiness Federation of Multi-purpose Cooperatives for Rural Empowerment (Affire Coop)	CDA	Cooperative	December 13, 2022
2	Association of Farmers in the Protected Area (AFPA)	DOLE	Informal Sector	September 27, 2022
3	Active Genuine Youth Leaders Association (AGYLA)	DOLE	Informal Sector	October 11, 2022
4	Assosasyon sa mga Maguuma sa Bagong (AMBAG)	DOLE	Informal Sector	October 4, 2022
5	Barangay Dayhagan Small Farmers Association (BDASFA)	DOLE	Informal Sector	October 4, 2022
6	Barangay Health Workers (BHW)	DOLE	Informal Sector	August 30, 2022
7	Barangay Lao United Farmers Association (BLUFA)	DOLE	Informal Sector	September 13, 2022
8	Barangay Organization that will Guide Serve and Accommodate You (BOGSAY)	DOLE	Informal Sector	October 11, 2022
9	Cabaon-an Community Farmers Association (CACFA)	DOLE	Informal Sector	October 11, 2022
10	Cabintan Livelihood Community Association (CALCOA)	DOLE	Informal Sector	October 4, 2022
11	Cabintan Local Producers Association (CALPA)	DOLE	Informal Sector	October 4, 2022
12	Cabintan Agri-Workers Association (CAWA)	DOLE	Informal Sector	October 11, 2022
13	Camp Downes Home Base Women Association (CDHBWA)	DOLE	Women	September 27, 2022
14	Coop for Christ-Leyte Multi-purpose Cooperative	CDA	Cooperative	February 7, 2023
15	Cabintan Ornamental Plant Propagators Association (COPPA)	DOLE	Informal Sector	October 11, 2022
16	Coalition Services of the Elderly, Inc. (COSE)	SEC	Senior Citizen	August 30, 2022
17	CPR RIMT Rapid Rescue Rider – Ormoc Chapter	SEC	Civic and other advocacy groups	September 20, 2022
18	Cogon Rice Dealer Women's Association (CRDWA)	DOLE	Informal Sector	January 31, 2023
19	Cabulihan United Parents and Farmers Association (CUPFA)	DOLE	Informal Sector	October 11, 2022
20	Cabintan Women Farmers Association (CWFA)	DOLE	Women	September 27, 2022
21	Cabulihan Women's Vendor Association (CWVA)	DOLE	Women	September 27, 2022
22	Danao Hilig Farmers Association (DAHFA)	DOLE	Informal Sector	October 11, 2022
23	Dolores Farmers Association (DOLFA)	DOLE	Informal Sector	September 27, 2022
24	Dayhagan United Small Farmers Association (DUSFA)	DOLE	Informal Sector	August 16, 2022
25	Exodus from Child Labor to Integration, Play, Socialization and Education (ECLIPSE) Incorporated	SEC, CDA, DOLE	Youth/Women	September 20, 2022
26	Faith Bamboo Native Products Workers Association (FBNPWA)	DOLE	Informal Sector	September 20, 2022
27	Fran Workers and Farmers Association (FWFA)	DOLE	Informal Sector	October 11, 2022
28	Gaas Home Workers Association (GAHWA)	DOLE	Informal Sector	October 4, 2022
29	Gaas Livelihood Farmers Association (GALFA)	DOLE	Informal Sector	January 31, 2023
30	Guintigui-an Integrated Farmers Association (GIFA)	DOLE	Informal Sector	October 4, 2022
31	Green Valley Farmers Association (GREVAFA)	DOLE	Informal Sector	October 11, 2022
32	Goodland Tuba Winery and Vinegar Livelihood Association (GTWVLA)	DOLE	Informal Sector	October 4, 2022
33	Guintigui-an Farmers Association (GUIFA)	DOLE	Informal Sector	October 4, 2022
34	Kababayan Riders Association for a New Cultural Harmony and Order, Inc., Karancho Ormoc Chapter (KARANCHO)	SEC	Civic and other advocacy groups	October 11, 2022
35	KASAMMAVA Farmers Integrators Agriculture Cooperative	CDA	Cooperative	November 3, 2022
36	Kasanag Farmers Irrigators Multi-purpose Cooperative (KASANAG-FIMPCO)	CDA	Cooperative	August 16, 2022
37	KULISAW Farmer's Association (KFA)	DOLE	Informal Sector	October 4, 2022
38	Lacasna Farmer Irrigators Multi-Purpose Cooperative (LACASNA)	CDA	Cooperative	September 20, 2022

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Civil Society Organization Database (2022-present) as of May 30, 2023				
No.	Name of CSO	National Agency	Sector	Date of Accreditation
39	Lake Danao Farmers Association (LADFA)	DOLE	Civic and other advocacy groups (Environment, Tourism)	October 11, 2022
40	Leyte Geothermal Employees Multipurpose Cooperative (LGECC-MPC)	CDA	Cooperative	December 13, 2022
41	Licuma Agriculture Cooperative (LIAC)	CDA	Cooperative	September 20, 2022
42	Liberty Vegetable Farmers Association (LIVEFA)	DOLE	Informal Sector	October 4, 2022
43	Lamac Multi-purpose Cooperative (LMPC)	CDA	Cooperative	May 03, 2023
44	Leondoni United Farmers Association (LUFA)	DOLE	Informal Sector	February 7, 2023
45	Manilinao Farmers Association (MAFA)	DOLE	Informal Sector	October 4, 2022
46	Margen Piggery Farm Association (MAPIGFA)	DOLE	Informal Sector	November 3, 2022
47	Margen Agrarian Reform Cooperative (MARCO)	CDA	Cooperative	November 3, 2022
48	Margen Farmers Association (MARFA)	DOLE	Informal Sector	February 7, 2023
49	MARLIS Farmers Irrigators Service Cooperative (MARLIS FISCO)	CDA	Cooperative	September 20, 2022
50	Mas-Green Eco-Waste Pickers Association (MEPA)	DOLE	Informal Sector	November 3, 2022
51	Mas-in Farmers Organic Rainfed Association (MFORA)	DOLE	Informal Sector	September 27, 2022
52	Matica-a Organic Farmers Association (MOFA)	DOLE	Informal Sector	August 30, 2022
53	Mabolo Plaza Vendors Association	DOLE		February 7, 2023
54	Manilinao Womens Crop Protection Association (MWCPA)	DOLE	Women	August 16, 2022
55	Naungan Fisherfolks association (NAFIAS)	DOLE	Fisherfolk	November 3, 2022
56	New Naungan Fish Cage Operators & Fisherfolks Association (NEFCOFA)	DOLE	Informal Sector	September 27, 2022
57	New Ormoc City National High School Teachers and Employees Multi-Purpose Cooperative (NOTEMPCO)	CDA	Cooperative	April 18, 2023
58	Naungan San Juan Mangroves Planters Association (NSJMPA)	DOLE	Fisherfolk	September 20, 2022
59	Ormoc Animal Raisers Association (OARA)	DOLE	Civic and other advocacy groups (Animal Welfare)	September 27, 2022
60	Ormoc City Fishpond Operators Association (OCFOA)	DOLE	Informal Sector	January 31, 2023
61	Ormoc City Hosts Lion Club (OCHLC)	SEC	Socio-Civic Organization	March 7, 2023
62	Ormoc City Jackfruit Producers Association (OCJPA)	DOLE	Informal Sector	October 11, 2022
63	Ormoc City Retired Public School Teachers Association (OCRPSTA), Inc.	SEC	Professional Group	March 7, 2023
64	Ormoc City Seed Growers Agriculture Cooperative (OCSGAC)	CDA	Cooperative	October 11, 2022
65	Ormoc Construction Worker's Association (OCWA)	DOLE	Housing	April 18, 2023
66	Ormoc Festival & Cultural Foundation Inc.	SEC	Civic and other Advocacy Groups	February 7, 2023
67	Ormoc Federation of Sustainable Program Associations Incorporated (OFSPA)	SEC	Informal Sector	November 3, 2022
68	Ormoc Hotel and Restaurants Association (OHRA), Inc.	SEC	Business Group	March 7, 2023
69	Ormoc Kappans Council – Gamma Kappa Phi 1962	SEC	Civic and other advocacy groups	September 27, 2022
70	Occidental Leyte Bar Association (OLBA)	SEC	Professional Grp	September 20, 2022
71	Ormoc Local Producers Association (OLPA), Inc.	SEC	Informal Sector	January 31, 2023
72	Ormoc Liner Transport Cooperative (OLTC)	CDA	Cooperative	October 4, 2022
73	Ormoc Maasin Transport Cooperative (OMTC)	CDA	Cooperative	April 18, 2023
74	Ormoc Chamber of Commerce & Industry Inc. (ORCHAM)	SEC	Professional Grp	October 11, 2022

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Civil Society Organization Database (2022-present) as of May 30, 2023				
No.	Name of CSO	National Agency	Sector	Date of Accreditation
75	Ormoc-Kananga Leyte Farmers Federation (ORKALEFF)	SEC	Informal Sector	September 27, 2022
76	Ormoc Rice-seed Growers Multi-purpose Cooperative (ORSEGGRO-MPC)	CDA	Cooperative	September 20, 2022
77	Ormoc Vendors Multi-Purpose Cooperative (ORVEMPCO)	CDA	Cooperative	September 27, 2022
78	Ormoc Women Vendors Association (ORWVA)	DOLE	Informal Sector	January 31, 2023
79	Ormoc Savers Agriculture Cooperative (OSACO)	CDA	Cooperative	October 11, 2022
80	Ormoc South District Farmer Irrigator Service Cooperative (OSDIFISCO)	CDA	Cooperative	September 13, 2022
81	Ormoc Terminal Vendors Credit Cooperative (OTVECCO)	CDA	Cooperative	October 4, 2022
82	Philippine Guardians Brotherhood, Inc. (PGBI)	SEC	Civic and other advocacy groups	September 27, 2022
83	Perpetual Help Multi-Purpose Cooperative (PHCCI-MPC) Tacloban-Ormoc Branch	SEC, CDA	Cooperative	November 3, 2022
84	Philippine Institute of Certified Public Accountants (PICPA Ormoc City-Biliran Chapter)	SEC	Professional Grp	September 20, 2022
85	Pikas Lilo-an United Farmers Association (PLUFA)	DOLE	Informal Sector	December 13, 2022
86	PURA Agri Multi-purpose Cooperative (PURAMPCO)	CDA	Cooperative	September 20, 2022
87	Sabang-bao, Labrador, San Jose Farmers Association (SALASAFA)	DOLE	Informal Sector	October 4, 2022
88	Salvacion United Farmers Association (SALUFA)	DOLE	Informal Sector	October 4, 2022
89	San Vicente United Farmers Association (SANVICUFA)	DOLE	Informal Sector	September 27, 2022
90	Sabang, Valencia, Matica-a Transport Cooperative (SAVAMTCO)	CDA	Cooperative	September 13, 2022
91	Sitio Catmonay Vegetables Farmer's Association (SICAVFA)	DOLE	Informal Sector	December 13, 2022
92	San Juan Nipa Shingle Makers Association (SJNSMA)	DOLE	Informal Sector	October 4, 2022
93	San Jose Sabang Bao Farmers Irrigators Multi-Purpose Cooperative (SJSB-FIMPCO)	CDA	Cooperative	September 27, 2022
94	San Juan United Farmers Association (SJUFA)	DOLE	Informal Sector	October 11, 2022
95	Save Ormoc Bay Worker's Association	DOLE	Socio-Civic Organization	April 18, 2023
96	Sustainable Organic Farmers Association (SOFAOC)	DOLE	Informal Sector	August 30, 2022
97	Sumangga United Farmers Association (SUFA)	DOLE	Informal Sector	October 4, 2022
98	Sumangga Farmer Womens Association (SUFAWA)	DOLE	Women	September 27, 2022
99	Barangay San Vicente Service Cooperative (SVCO)	CDA	Cooperative	September 27, 2022
100	San Vicente Farmers Association (SVFA)	DOLE	Informal Sector	September 13, 2022
101	Solid Waste Workers Association of Brgy. Ipil (SWWABI)	DOLE	Informal Sector	December 06, 2022
102	Tasakan, Hubas, Quarry, Farmers Association (TAHQFA)	DOLE	Informal Sector	December 13, 2022
103	Tongonan Farmers Association (TOFA)	SEC, DOLE	Informal Sector	October 4, 2022
104	Tongonan Ormoc Women Workers Association (TOWWA)	DOLE	Women	September 27, 2022
105	Tambulilid Vendors Association (TVA)	DOLE	Informal Sector	October 4, 2022
106	United Albueria Ormoc Transport Cooperative (UALOTRANSCO)	CDA	Cooperative	September 13, 2022
107	Upper Coob Libertad Farmers Association (UPCOLFA)	DOLE	Informal Sector	October 4, 2022
108	Women's Vendors Association (WVA)	DOLE	Socio-Civic Organization	April 18, 2023

III. CSO Election Guidelines

Application Form

GUIDELINES FOR CONDUCT OF ELECTIONS OF CSO REPRESENTATIVES
November 4, 2022

Eligibility Requirements:

1. Only those accredited by the 16th SP shall be able to participate in the elections. Other organizations not accredited may attend but only as an observers.
2. The name of the CSO (NGO, Cooperative, or PO) shall be the one nominated.
3. Only those present CSOs can be nominated.
4. Only the President or Chairperson of the CSO can vote unless the one representing (other than President/Chair) the CSO submitted a resolution specifying the authority granted to him/her as the representative.
5. The CSO representatives shall constitute the voting delegates. These CSO representatives shall wear an Identification Card with the label "NAME + NAME OF CSO + VOTER DELEGATE"

Procedures for the Nomination and Acceptance of CSO Representatives:

1. Each Voting Delegate is entitled to nominate any CSO based on the sector representation for the corresponding vacant seat for CSO Representatives to a local special body.
2. The Nomination and Election Committee (NEC) shall conduct the procedures of Nomination, Acceptance, Counting, and Proclamation one council at a time.
3. The local policy bodies at stake for CSO representation with needed sectors are noted below: (Please refer to No. 4 of Part V. Innovation of this document).
4. The voting delegates are already pre-classified by sector based on the filled-up forms returned to the MFL Office. The sector representation shall already be based on the said submission.
5. The Voting Delegates will be divided into sectors/groups with their own corresponding voting stations to conduct the nominations and elections. Sectors and Voting stations are as follows:

Voting Station	Sector
SP Lobby #1	Cooperatives
	Transport
	Workers / Informal Sector
	Farmers
	Fisherfolk
SP Lobby #2	HOA/Urban Poor
	Senior Citizens
	Faith/Religious Based
	Solo Parents
SP Session Hall	Professional, Civic and other Advocacy Groups



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	Women Youth & Students
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Each voting station must be facilitated by the Nominations and Elections Committee (NEC) composed of a (1) voting station head, (2) assistant, (3) technical operator, and (4) counting officer.

- A nominee can only be elected to one (1) **LGC-prescribed Local Special Body**. However, there is no limit to the number of times a CSO is elected to **other Local Policy Bodies**. It is however suggested that the CSOs will always consider its capacity and competence to represent when accepting the nomination.

LGC prescribed Local Special Bodies		
1	City Development Council	City Planning & Development Office (CPDO)
2	Local School Board	Education and Scholarship Office (ESO)
3	Local Health Board	City Health Department (CHD)
4	Peace & Order Council	Department of Interior and Local Government (DILG)
Others Local Policy Bodies		
1	HIV/AIDS Council	City Health Department (CHD)
2	Anti-Drug Abuse Council	Department of Interior and Local Government (DILG)
3	Ormoc City DRRM Council	City DRRM Office
4	Ecological Solid Waste Management Board	Environment and Natural Resources Office (ENRO)
5	Local Price Coordinating Council	Business Permits and Licensing Office (BPLO)
6	Micro, Small, Medium Enterprises Development Council	
7	City Council for Women	Integrated Population Gender and Development Office (IPGDO)
8	Technical Education and Skills Development Center Board	Technical Education and Skills Development Center (TESDC)
9	Disability Affairs Council	Persons with Disability Affairs Office (PDAO)
10	Council for the Welfare of Children	City Social Welfare Department
11	City Livelihood Council	
12	Water Board	Ormoc Waterworks System Administration (ORWASA)

- Nomination shall be made via verbal manifestation.
- Once nominations are closed, each nominee is given one (1) minute to accept the nomination and deliver a brief campaign message on how effective it can represent the CSOs in a local special body.

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9. The nominated CSO representative must be present at the venue, specifically during the presentation of nominees and election of the CSO Representatives.

Procedures of Casting, Closing, and Counting of Votes:

1. Ballots will be issued only to those designated as official voting delegates of the Accredited Civil Society Organizations. The number of ballots is determined by the number of CSOs representing each sector (*refer to the official list of voting delegates per sector*).
2. Election of CSO Representatives to Local Special Bodies will be done through secret ballots. The NEC shall facilitate the conduct of casting of votes until the counting and proclamation.
3. Casting of votes shall be done in the designated venues for the elections.
4. The NEC shall announce the closing of the casting of votes unless there is objection raised.
5. Once the casting of votes is closed, the NEC shall open the ballot box and count the number of ballots. The NEC Shall announce the number of ballots and begin the counting.
6. The tally shall be done on the LCD Projector screen for the public to know the progress of the counting.
7. The NEC shall announce if it is already the last ballot to be counted.
8. The NEC shall proceed to the proclamation procedures.

Procedures of Proclamation

1. The NEC shall accomplish the proclamation form and affix their signatures.
2. The NEC shall then make the official announcement of the votes tallied and proclaim the winners.
3. The NEC shall secure, seal, and label the ballot boxes before submitting to the Office of the Majority Floor Leader for storage keeping.
4. All proclamation forms shall be submitted to the Office of the Majority Floor Leader for further action such as preparation of the reports to be submitted to the DILG.

Resolution of Protests

1. Any protest shall be filed before the NEC.
2. The decisions of the NEC on all questions pertaining to the nominations and elections of CSOs shall be final.

- IV. Ormoc City Ordinance No. 2014-009 (Access full document here: <https://shorturl.at/kOUWX>)



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REPUBLICA NG PILIPINAS
SANGGUNIANG PANLUNGSOD
LUNGSOD NG ORMOG

CITY MAYOR'S OFFICE
RECEIVED
DATE: OCT 24 2014

EXCERPT FROM THE MINUTES OF THE REGULAR SESSION OF THE
THIRTEENTH SANGGUNIANG PANLUNGSOD NG ORMOG HELD
AT THE SANGGUNIANG PANLUNGSOD SESSION HALL
ORMOC CITY HALL BUILDING
ON OCTOBER 16, 2014

SANGGUNIANG PANLUNGSOD
RECORDS SECTION
RECEIVED
DATE: OCT 20 2014
BY: [Signature]
LUNGSOD NG ORMOG

PRESENT:

Hon. Rolando M. Villasencio,	(Acting City Vice Mayor & Presiding Officer),	SP Member, Majority Floor Leader
Hon. Mario M. Rodriguez,	(Acting Majority Floor Leader),	SP Member, Presiding Officer "Pro-Tempore"
Hon. Ruben R. Capahi,		SP Member, Asst. Minority Floor Leader
Hon. Benjamin S. Pongos, Jr.,		SP Member
Hon. Antonio M. Codilla,		SP Member
Hon. Vincent L. Rama,		SP Member
Hon. Pedro Godiardo P. Ebcas,		SP Member
Hon. Eusebio Gerardo S. Penserga,		SP Member
Hon. John Eulalio Nepomuceno O. Aparis II,		SP Member
Hon. Mariano Y. Corro,	Ex-Officio SP Member	
	Chapter President, Liga ng mga Barangay ng Ormoc	

ON OFFICIAL BUSINESS:

Hon. Tomas R. Serafica,	(O.B. - Within Ormoc City),	SP Member,
		Asst. Majority Floor Leader

ON LEAVE:

Hon. Leo Carmelo L. Loosin, Jr.,	Vice Mayor & Presiding Officer
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PREFATORY STATEMENT

WHEREAS, Article 62 of the Implementing Rules and Regulations (IRR) of Republic Act (RA) 7160, otherwise known as the Local Government Code (LGC) of 1991, states that Local Government Units (LGUs) shall promote the establishment and operation of People's Organizations (POs), Non-Government Organizations (NGOs), and the private sector, to make them active partners in the pursuit of local autonomy. For this purpose, POs, NGOs and the private sector shall be directly involved in the following plans, programs, project or activities of the LGU:

- a. Local Special Bodies;
- b. Delivery of basic services and facilities;
- c. Joint ventures and cooperative programs or undertakings;
- d. Financial and other forms of assistance;
- e. Preferential treatment for organizations and cooperatives of marginal fishermen and farmers.
- f. Preferential treatment for cooperative development; and
- g. Financing, construction, maintenance, operation, and management of infrastructure projects.

WHEREAS, Article 64 of the IRR of the LGC further empowers the local Sanggunian concerned to accredit various NGOs, POs and associations and likewise provide the procedures and guidelines for accreditation thereof;

WHEREAS, in reiteration of the said provisions of the LGC, the Department of the Interior and Local Government (DILG) thru Memorandum Circular (MC) No. 2013-70 dated July 24, 2013, issued clarificatory guidelines relative to the accreditation of Civil Society Organizations (CSOs), and in the selection of representatives to the local special bodies, and to strengthen their participation in local governance and development process;


1


V. DILG Memorandum Circular 2023-083 (Access full document here: <https://shorturl.at/aikz8>)



Application Form

(CR:BLGS-2022-05-25-004)
2022-06-15-162


Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
DILG-NAPOLCOM Center, EDSA corner Quezon Avenue, Quezon City
www.dilg.gov.ph


OFFICIAL
RELEASED
SIGNATURE: *Ma*
DATE: 06-15-2022
TIME: 6:00PM
RECORDS SECTION

MEMORANDUM CIRCULAR
No: 2022-083

TO : ALL PROVINCIAL GOVERNORS, CITY AND MUNICIPAL MAYORS, PRESIDING OFFICERS OF THE SANGGUNIANG PANLALAWIGAN, PANLUNGSOD AND BAYAN, DILG REGIONAL, PROVINCIAL AND CITY DIRECTORS, CITY AND MUNICIPAL LOCAL GOVERNMENT OPERATIONS OFFICERS, BARM MINSTER FOR THE INTERIOR AND LOCAL GOVERNMENT, CSO DESK OFFICERS, LOCAL PLANNING AND DEVELOPMENT OFFICERS, CIVIL SOCIETY ORGANIZATIONS, AND OTHERS CONCERNED

SUBJECT : GUIDELINES ON THE ACCREDITATION OF CIVIL SOCIETY ORGANIZATIONS AND SELECTION OF REPRESENTATIVES TO THE LOCAL SPECIAL BODIES

DATE : JUN 15 2022

1.0 Background

- 1.1. Article 62, Rule XIII of the Implementing Rules and Regulations of the Local Government Code of 1991 (Republic Act No. 7160) mandates local government units to promote the establishment and operation of people's organizations, non-governmental organizations, and the private sector, to make them active partners in the pursuit of local autonomy, and to directly involve them in the plans, programs, projects and activities of the local government unit, such as, but not limited to, membership in local special bodies (LSBs) and involvement in the delivery of public goods and services.
- 1.2. Article 64 of the same Implementing Rules and Regulations provides for the procedures and guidelines for the selection of representatives of CSOs in the LSBs and the criteria for accreditation that shall guide the concerned sanggunian on the accreditation of CSOs for the purpose of representation to the LSBs.
- 1.3. Good governance is vital in the pursuit of excellence in local public administration and development. This Department recognizes that in forming

VI. Screenshot of Digital Tools

Facebook Group Page



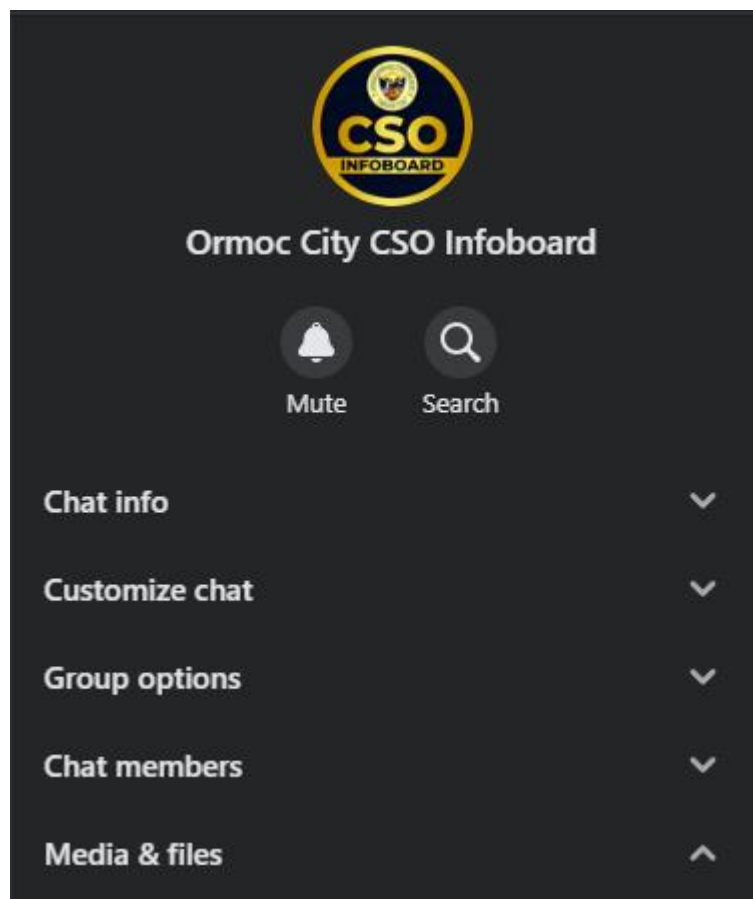
17th AWARD
BEST PRACTICE
IN CITIZEN
PARTICIPATION



Application Form



Facebook Group Chat



Online CSO Profiling Database via Google Sheet

